

# **SAFER ABERDEEN FORUM**

## **Maintaining a Safe and Secure Aberdeen City Centre at Night**

### **ACTION PLAN**

## City Centre Action Plan

### 1. Partnership Working

Theme Lead: Neil Carnegie

ACTION		LEAD	TIMESCALE	COMMENTS	REF
1.2	Develop a media and communications strategy.	Neil Carnegie	8 October 2010	This must include a calendar of partners' media campaigns including risks associated with drunkenness. New technologies such as blue tooth should also be used.	P1 P3 I11
1.3	Six monthly night time patrols by Aberdeen City Council, Grampian Police and other relevant stakeholders to identify environmental factors affecting safety e.g. street lighting levels.	Neil Carnegie	1 October 2010		E22

### 2. Data and Information Sharing

Theme Lead: Cheryl Smith

ACTION		LEAD	TIMESCALE	COMMENTS	REF
2.1	Review and develop strategic and tactical assessments used by the community safety partnership to ensure that hot spots are regularly identified, analysed and recommendations for actions are made. The information to be analysed should be collected from various relevant sources including NHS Grampian, Scottish Ambulance Service, Grampian Police and Aberdeen City Council.	Margaret-Jane Cardno	31 August 2010	Draft strategic assessment to be complete by mid September and risk assessment to identify priorities on 5 October 2010.	I12 I15 E19

**3. Licensed Premises**  
**Theme Lead: Shelly Wall**

ACTION		LEAD	TIMESCALE	COMMENTS	REF
3.1	Increase capacity of Licensing Standards Officers to undertake LSO tasks below.	Andy Gilchrist	Ongoing	Andy Gilchrist to obtain numbers of LSOs in other authorities to benchmark provision in Aberdeen. LSO post funded by licensing fees.	P4 I14 R24
3.2	Grampian Police and Licensing Standards Officers to prioritise engagement with licensee representatives in hot spot areas.	George MacDonald & Carol Jackson	This action is dependant on 3.1		P4 R24
3.3	Improve communication between Licensing Standards Officer and licensee representatives. This may include a frequent newsletter or open surgeries and would help provide clarity on aspects of new licensing legislation.	Andy Gilchrist	This action is dependant on 3.1		P7
3.4	Undertake quality checks of licensed premises CCTV to assist ability to gather evidence of incompliance with relevant legislation and poor practice. This information may then be used in relevant legal proceedings, licensing hearings and in direct discussions with licensee representatives.	George MacDonald	TBC	Grampian Police to advise if they should/can undertake this task.	E20
3.5	Discourage heavily discounted drinks promotions and more closely scrutinise premises that run these.	Andy Gilchrist	This action is dependant on 3.1	Unight recently asked Licensing Board to make it a condition of the license that all late night venues be members of Unight Aberdeen. The Unight Charter won't allow members to sell discounted drink promotions.	P4 R24
3.6	Identify premises with inadequate management of outside smoking space and entry and exit points and provide appropriate guidance/use relevant enforcement powers.	Andy Gilchrist	This action is dependant on 3.1		New action

3.7	Identify premises with ineffectively managed and controlled pavement licensed areas and provide appropriate guidance/use enforcement powers.	Andy Gilchrist	This action is dependant on 3.1		New action
3.8	Ensure that all licensed premises have effective drugs management policies in place/ provide advice to licensed premises on good practice in relation to drugs management.	Andy Gilchrist	This action is dependant on 3.1	Complete	New action
3.9	Discourage vertical drinking premises as research has shown that vertical drinking venues encourage people to consume more.	Andy Gilchrist	This action is dependant on 3.1		P4 P6
3.10	Establish a city centre licensee's forum to enhance communication within the trade and with other as part of the Bar Watch 24/7 scheme.	Cheryl Smith	30 September 2010		E19 P7
3.11	Increase promotion of membership of Safer Aberdeen Bar Watch 24/7 scheme, ShopSafe Radio Link and Best Bar None.	Cheryl Smith	Ongoing	40 premises stated an interest in participating in BBN which is an increase from 2009	P4 I14 R24 P3
3.12	Request all door staff and transport marshals to wear similar/uniform high visibility clothing.	George MacDonald	31 July 2010	Requested at SIA meeting but rejected. Alternative proposal such as wearing high visibility arm band being developed.	P4
3.13	Stagger premises closing times using safety records and participation in good practice initiatives as determinants of extended hours.	Licensing Board	31 July 2010	Request also to be included in 3.16.	P6
3.14	Encourage use of body worn video systems by door staff and explore sources of funding for systems which could be loaned to premises as required.	Cheryl Smith	31 July 2010	Safer Streets funding from the Scottish Government may present a funding opportunity.	P4
3.15	Encourage premises to provide a 'chill out' time where internal noise levels and temperature are lowered towards the end of the evening. Soft drinks, water and coffee supplied/promoted.	Shelly Wall	31 July 2010	Unight have considered but this will not to be taken progressed.	P6

3.16	Write to Licensing Board proposing good practice licensing practice which would contribute to enhanced safety for consideration of adoption in licensing policy.	Neil Carnegie	31 July 2010	Initial meeting to discuss this was held in Spring 2010.	P6
3.17	Licensing policy review.	Licensing Board	31 December 2010	Licensing policy should be reviewed each three years and is next due by 31 December 2010.	P6
3.18	Develop processes to assist ensuring Grampian Police license contact details on licensing database are kept up-to-date.	George Macdonald	31 July 2010	Police maintain a database on licenses. As part of the licensing policy review a request will be made that premises must advise on changes to personal license holders.	New action
3.19	Increase enforcement in relation to serving alcohol to drunken people.	George MacDonald	31 July 2010	Grampian Police to provide statistical information to Safer Aberdeen Forum in October 2010.	New action
3.20	Research number of incidents dealt with A&E relating to blunt head trauma and adopt relevant strategies as required to reduce occurrences. Eg Promote use of polycarbonate drinking vessels.	Cheryl Smith	31 July 2010		P3

#### 4. Policing Strategies

##### Theme Lead: George MacDonald

ACTION	LEAD	TIMESCALE	COMMENTS	REF	
4.1	Enhance information sharing between Police licensing department and analysts to ensure alcohol-related incidents recording where arrested individuals had their last drink and duty sergeant feedback sheets are fed into tactical assessments to be used by the community safety partnership.	Margaret Jane Cardno	Ongoing	This will be the next stage once ratification of community safety strategic assessment takes place	E20
4.2	Research effective dispersal strategies and adopt most relevant.	Cheryl Smith	October 2010	Unight and Bar Watch members could be engaged to implement	P7

				appropriate strategies. Need to specifically explore what can be done to manage dispersal of people from clubs which open out onto Union Street.	
4.3	Police patrolling with body worn video recording cameras.	George MacDonald	1 June 2010	Pilot of the above is due to being 1 <sup>st</sup> June for 12 months primarily involving weekend policing.	E20

## 5. Capable Guardians and Street Welfare

### Theme Lead:

ACTION		LEAD	TIMESCALE	COMMENTS	REF
5.1	Create a café culture within city centre incorporating a wide range of evening and night time activities that appeal to different ages and social groups.	Tom Moore, City Centre Manager	31 March 2011	Draft policy produced and to be reported to Council committee for approval.	P8 I18 P9
5.2	Introduce SOS bus.	George MacDonald	Ongoing – to update the group as project progresses	Funding contribution may be available through BID funds.	I16
5.3	Explore feasibility of pedestrianisation of Langstane Place during night-times.	Doug Ritchie	31 December 2010		P10
5.4	Enhance street lighting at Windmill Brae, Bridge Place, Dee Street and Bon Accord Street.	Brian Strachan	Survey ongoing	Safer Streets funds may be used to enhance street lighting.	P10

## 6. CCTV

### Theme Lead: Colin Walker

ACTION		LEAD	TIMESCALE	COMMENTS	REF
6.1	Modernise public space CCTV	Colin Walker	Ongoing	Report on current system and recommended future requirements due by 31 August 2010.	I13

## 7. Underage Drinking

### Theme Lead: George MacDonald

ACTION		LEAD	TIMESCALE	COMMENTS	REF
7.1	Ensure that all licensed premises operate a Challenge 21/25 scheme with appropriate signage; refusal logs are maintained; underage and non-alcohol drink nights are controlled and managed effectively and all staff training is provided with auditable training records kept.	Carol Jackson & Cheryl Smith	This action is partly dependant on 3.1		R24
7.2	Grampian Police and Trading Standards to target under-age drinking and conduct test purchases at licensed on sales premises based on intelligence.	George MacDonald	Update to be provided at next meeting	Grampian Police Chief Superintendant to consider a proposal on taking this forward.	E21 P2

## 8. Transport

Theme Lead: Scott Ramsay

ACTION		LEAD	TIMESCALE	COMMENTS	REF
8.1	Review city centre night time transport provision involving liaison between bus companies and taxi providers and scope options for public transport at peak times during the night and use of alternative payment schemes	Scott Ramsay	Update to be provided at next meeting. It is proposed to report options to E,P&I Committee in Nov 10.	Draft report complete and to be circulated to the group. Unight to assist publicising services.	P5
8.2	Introduce additional weekend night time taxi rank at west bound side of Union Street.	Scott Ramsay	31 March 2011	Funds required to upgrade cctv at proposed new rank.	I18
8.3	Identify sources of funding for transport marshals for proposed new taxi rank.	Neil Carnegie	30 September 2010		P5

## 9. Offenders & Victims

Theme Lead: Cheryl Smith

ACTION		LEAD	TIMESCALE	COMMENTS	REF
9.2	Explore the feasibility of naming and shaming persistent offenders through Bar Watch 24/7 scheme.	Cheryl Smith	October 2010		E22
9.3	Review and develop information sharing around	Margaret Jane	Ongoing	This will be the next stage once	E22

	repeat offenders and victims in the night time economy ensuring that this is included within tactical and strategic assessments.	Cardno		ratification of community safety strategic assessment takes place	E19
9.4	Liaise with NHS Grampian to ensure posters are displayed within A&E advising victims of violence on available Victim Support services.	Andy Verreydt	October 2010	NHS Grampian have given agreement. Cheryl looking into this	E19

**10. Fast Food Outlets**  
**Theme Lead: Cheryl Smith**

<b>ACTION</b>		<b>LEAD</b>	<b>TIMESCALE</b>	<b>COMMENTS</b>	<b>REF</b>
10.1	Review closing times of fast food outlets.	Licensing Committee	Neil to provide update at next meeting	Proposal to change closing times rejected.	P6
10.2	Secure funding for staff training on conflict management and personal protection.	George MacDonald	31 December 2010	Safer Streets funding from the Scottish Government may present a funding opportunity.	New action